

Ministry of Education of the Republic of Tajikistan

Report on the material and technical resources of an education institution in the 20__ - 20__ academic year

Type of the material and technical resources report - 1

The following reports to be submitted (both in written and electronic forms):

Approved under the resolution
of the Advisory Council of the
Ministry of Education of the
Republic of Tajikistan
dated ____ 20__
Ref. № ____

General education institutions (irrespective of structural subordination) to submit
their reports to the Directorates (Departments) of Education of districts and
municipalities by the 20 September of the reporting year.

Directorates (Departments) of Education of the districts and municipalities to submit
the reports to the Ministry of Education of the Republic of Tajikistan by the 1 October
of the reporting year.

Recipient of the Report

Title

and address of the Recipient

District (municipality)

Village Council

Address

Education Institution No

Full Title of the Institution

Number of Branches:

Please, circle the relevant number digit

Form of Ownership	Level of Education:	Form of Subordination	Area of Location
1. State-run	1. Primary	1. Local	1. Town
2. Non-governmental	2. Basic	2. Republican	2. Village
3. Combined	3. Secondary		

Type of Schools:

1. Primary	9. Boarding School for Children with poor and retarded hearing ability
2. Basic	10. Boarding School for visuisual impaired and reduced eyesight
3. Secondary (complete education)	11. Boarding School with Special Regime (poliomelitis)
4. Gymnasium	12. Special School (for hard-to-teach children)
5. Lyceum	13. Educationl Institutions with Boarding School branches
6. Boarding School for Orphan Children	14. Auxilliary Boarding School (for mentally retarded children)
7. Boarding School for Deaf Children	15. School-Kindergarten
8. Boarding School-Sanatory	16. Correspondence School (Evening School)
	17. Branch

Chapter 1. General Information

1	Type of building structures of the school (1 - standard (typical); 2 - wagon-shelter; 3 - private house; 4 - other)	
2	School building structures meet the existing standards accepted in the field of education? (Yes/No)	
3	Total area of the education institution, (m ²)	
	Including:	
4	Total area of the school building structures used for teaching, (m ²)	
5	Total area of the land attached to the school, (m ²)	
6	Total area of the subsidiary land plot for agriculture, (measured in ha)	
	Including:	
7	irrigated land plot, (measured in ha)	
8	non-irrigated land plot, (measured in ha)	
9	area for crops, (in ha)	
10	area for orchard, (in ha)	
11	Availability of Technical Passport with the educational institution? (Yes/No)	
12	Availability of Certificate of eligibility for the use of land plot, where school is located? (Yes/No)	
13	Availability of Certificate of eligibility for the use of subsidiary land plot for agriculture? (Yes/No)	
14	Is the school building structure in emergency state? (Yes/No)	
15	Is the school building structure in need of capital repairs? (Yes/No)	
16	What is the distance to the nearest basic education school? (in km)	
17	What is the distance to the nearest secondary education school? (in km)	

Chapter 2. Information on the Infrastructurusture (circle the number digits)

1	What types of water sources are utilised?	1 - Surface water source
		2 - Underground water source
2	Is the educational institution connected to the centralized water supply (water conduit)?	1 - Yes
		2 - No
3	What types of water supply are used in the educational institution?	1 - Centralized (water conduit)
		2 - Deep Hand Pump/Well
		3 - Spring
		4 - Delivered in Water tankers
		5 - Other
		6 - Not available
4	What is the depth of water if underground water source is used?	
5	Is the educationl institution connected to the electric power supply?	1 -Yes
		2 - No
6	What types of electric power supply are used in the educational institution?	1 - Electric supply line
		2 - Electric power generator
		3 - Solar batteries
		4 - Other
		5 - Not available
7	In the educational institution connected to the centralized heating system?	1 -Yes
		2 - No
8	What types of heating supply are used in the educational institution?	1 - Centralized
		2 - Firewood stoves
		3 - Steam heating (boiler)
		4 - Oil radiators
		5 - Other
		6 - Not available
9	Is the educational institution connected to the centralized sewerage system?	1 -Yes
		2 - No
10	What types of sewerage are used in the educational institution?	1 - Centralized
		2 - Pit, evacuated
		3 - Pit, unevacuated
		4 - Other
		5 - Not available
11	Condition of the sewerage system	1 - Satisfactory
		2 - Needs capital overhaul
		3 - In collapsing situation

Chapter 3. Information on the internal classroom premises and sections of the educational institution

№	Inside the building structure and sections	Quantity	Area (M ²)
1	Classrooms		
2	Chambers		
3	Laboratories		
4	Director's office and reception room		
5	Staff common room		
6	Conference hall		
7	Sports hall		
8	Library		
9	Canteen		
10	Sleeping room		
11	Medical ward		
12	Relaxation room for pupils		
13	Washing room		
14	Repair Workshop		
15	Garage		
16	Sports ground		
17	Swimming pool		
18	Play ground		
19	Other		

Information on the Toilets

№	Toilet	With water flush	Without water flush	
		Number of seats	Without vent pipe	With vent pipe
			Number of seats	Number of seats
1	Common (both for boys and girls)			
2	For boys			
3	For girls			
4	For children with physical disabilities			
5	Separate toilet for staff			

Chapter 4. Information on the laboratory facilities and science cabinets

№	Designation of laboratories and science cabinets	Sequential number	Equipped? (1 - yes 2 - no)	Visual teaching aids available? (1 - yes 2 - no)
1	Physics			
2	Astronomy			
3	Mathematics, Algebra, Geometry			
4	Chemistry			
5	Geography			
6	Biology			
7	History			
8	Foreign Languages			
9	Classrooms equipped with listening equipment			
10	Basic Military Training			

11	Music and Song			
12	Information Technologies			
13	Graphic Art and Drawing			
14	Technology (manual training) for boys			
15	Technology (manual training) for girls			

Chapter 5. Information on the information technology equipment and property management

№	Denomination of Equipment	Quantity	Including defective
1	Total number of computers available (sets)*		
2	including computers procured in the current year		
Suppelemental Appliances			
3	Printer		
4	Scaner		
5	Facsimile		
6	Xerocopier		
7	Projector		
8	Electronic Board		
9	Electric power generator		
10	including electric power generators procured in the current year		

***Computer** (standard set includes: monitor, system block, keyboard, mouse)

Information on the Internet service

1	Connection to the Internet (1 - paid; 2 - free of charge)	
2	Rate of the monthly fee for the use of the Internet (in somoni)	
3	Official e-mail address of the institution _____	
4	Official web site of the institution _____	

Information on the livestock and trees

№	Denomination	Quantity
1	Dairy cattle (heads)	
2	Sheep, goats (heads)	
3	Honey bees (colonies)	
4	Poultry (heads)	
5	Fruit trees on the land plot attached to school	
6	Non-fruit trees on the land plot attached to school	

Chapter 6. Information on the technical teaching aids and furniture

№	Technical teaching aids	Quantity of equipment by the term of useful life			Including	
		up to 2 years	2 to 5 years	over 5 years	Quantity of operational machinery and equipment used in the teaching process	Quantity of defective machinery and equipment
1	Auto					
2	Tractor					
3	Other machinery					

№	Denomination of furniture	Quantity (totals)
1	Desks and chairs (set*) for grades 1 - 4	
2	Desks and chairs (set*) for grades 5 - 9	
3	Desks and chairs (set*) for grades 10 - 11	
4	Desks and chairs for instructors in the classrooms	
5	Classroom boards	
6	Tables and chairs for canteen	
7	Furniture set for School Headmaster (desk/chair)	
8	Furniture set for the Common Staff Room (desk/chair)	
9	Chairs for the Conference Hall	
10	Book shelves	
11	Wardrobes	
12	Furniture sets for slumber (bed, cupboard)	
13	Metal Safe	